

2012 CREDENTIAL RENEWAL

TEXAS MEDIATOR
CREDENTIALING
ASSOCIATION



Renewal Instructions: (1) Complete the CREDENTIAL HOLDER INFORMATION section. (2) In the MAINTENANCE OF TMCA CREDENTIAL section check the credential level. (3) Complete the CONTINUING EDUCATION RECORD showing the total hours and ethics hours at the end of the Additional and Total Hours table. And (4) Complete and sign the DECLARATION OF FULFILMENT OF REQUIREMENTS section and mail the completed form and fee to TMCA c/o John P. Palmer; Naman, Howell, Smith & Lee, PLLC; P.O. Box 1470; Waco, TX 76703-1470, phone 254-755-4100, fax 254-754-6331. Definitions of terms used in this document are shown in the section DEFINITIONS at the end of the document.

To change to a different credential level, a new Application for that credential is necessary along with a renewal form for the new level.

CREDENTIAL HOLDER INFORMATION

Name: <input type="text"/>	
Check here if your contact information has <u>changed</u> since last year <input type="checkbox"/>	
Firm or business: <input type="text"/>	State and Zip Code: <input type="text"/>
Street or Box #: <input type="text"/>	Primary Contact Phone: <input type="text"/>
City: <input type="text"/>	Fax: <input type="text"/>
County of Primary Practice: <input type="text"/>	Email: <input type="text"/>

MAINTENANCE OF TMCA CREDENTIAL

In order to maintain TMCA credential status, mediators must meet the following standards on an annual basis. In the first column below, check the level at which you are renewing.

Credential Level (Check One)	Level	Annual Education Requirement	Annual Experience Requirement (Mediations or Hours)		Comment	Fee
			Mediations	Hours in mediation		
<input type="checkbox"/>	Credentialed Distinguished	15 hours continuing education, including 3 hours of ethics in mediation.	25	150	Available for 5 <i>pro-bono</i> mediations annually.	\$150
<input type="checkbox"/>	Credentialed Advanced	Same as above.	10	60	Available for 2 <i>pro-bono</i> mediations annually.	\$125
<input type="checkbox"/>	Credentialed	Same as above.	3	15	None.	\$100
<input type="checkbox"/>	Candidate for Credential	Same as above.	None	None	Status may be maintained for a maximum of four years.	\$50

CONTINUING EDUCATION RECORD

A minimum of fifteen continuing education hours including three hours of ethics is required for all levels. If you fully attended any of the conferences shown below you can check the conference and count the hours as shown. If you do not meet the requirement with these hours, show your additional hours in the Additional Hours table. Show the Total Hours at the bottom of the Additional and Total Hours.

