



Frequently Asked Questions About Application to TMCA

Question 1: Should I apply for a credential designation if I am eligible for it now but don't believe I will be able to meet the requirements for maintaining it?

Answer: If you do not meet the criteria for maintenance, you will have to reapply for another designation. It might be easier to apply for the designation you believe you will be able to maintain.

Question 2: What kind of documentation do I have to provide?

Answer: You don't have to provide for any documentation for the application for a credential. However, it is a good idea to keep that documentation, if you have it, in case there is some question in the future. On the application you are certifying that you meet or exceed the requirements for a specific designation.

- You will be asked to keep documentation of continuing education hours in your files, but will not be asked to provide those to TMCA.
- You will be certifying that you meet or exceed the requirements to maintain a specific designation.

Question 3: What if it takes me longer than four years to move from "Candidate" to "Credentialed" status?

Answer: You will need to drop the "Candidate" designation until you can meet the criteria for the "Credentialed" designation. Then you can apply for the "Credentialed" designation.

Question 4: What if I apply during the year? Is the fee the same?

Answer: The fee is prorated depending upon when you apply during the initial year only. Renewals will be due on January 1st of the next year.

Question 5: Does the Family Law Mediation training required in the statute count as "advanced" course work?

Answer: Yes.

Question 6: May I use the TMCA logo along with my credential in advertising my services?

Answer: No.

Question 7: Does auditing a college course count as continuing education?

Answer: Guidelines for continuing education are available on the txmca.org website.

Question 8: I sent in my application and haven't heard anything?

Answer: The board reviews and approves all applications. Therefore, credentials are only issued once a month. If there is any problem with the application, you will be contacted. If you don't hear anything, you should receive your application after the next scheduled board meeting.

"Promoting quality mediation service throughout Texas."

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